



Office of the State Fire Marshal

IMPORTANT ANNOUNCEMENT:

Departments using Firehouse, Fire Programs or another 3rd party vendor, will need to use this **NEW** link to import your data. www.nfirs.fema.gov/webtools

The instructions below are for FDs that are using the free NFIRS software we installed on your computers:

The NFIRS data entry tool (DET) system on your desktop is down indefinitely for maintenance. In order to report, you'll need to do your reports online. The new system is called DEBI (Data Entry Browser Interface), it's the same system, just looks a little different. It's much easier to use and you don't have to worry about keeping it updated or what Windows system your computer is running. **DEBI can be accessed anywhere you have an internet connection. Use the same login username and password that you've always used. Contact me if you need your password reset/changed.**

Here's the link, www.nfirs.fema.gov/webtools

1. Select Report Incidents (DEBI)
2. Log in to NFIRS DEBI.
3. Click OK on the federal system warning page.
4. Look for the small **GREEN** toolbar & click on "New Incident".
5. Do your report & be sure to save after completing each page.

I've attached visual instructions to follow if you want to print the report; it may take a while for the document to load, due to the size.